



Sacramento Regional Transit District

## **BOARD MEETING NOTICE TO THE PUBLIC & AGENDA**

The SacRT Board meeting will be live stream and open to the public for attendance. The practice of social distancing and wearing of face coverings is recommended for the health and safety of all persons participating in person during the meeting although it is not required.

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<http://sacrt.com/board>

Please check the Sacramento Metropolitan Cable Commission Broadcast Calendar - <https://sacmetroable.saccounty.net> for replay dates and times.

Submit written public comments relating to the attached Agenda no later than 2:00 p.m. on the day of the Board meeting to

[Boardcomments@sacrt.com](mailto:Boardcomments@sacrt.com)

Please place the Item Number in the Subject Line of your correspondence. Comments are limited to 250 words or less.

Members of the public may also address the Board via Zoom to submit public comment. To join, please call 253-215-8782 and enter Webinar ID: 837 9338 8162 or join the meeting online by logging into

<https://us02web.zoom.us/j/83793388162>

If you wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. By participating in this meeting, you acknowledge that you are being recorded.



# Sacramento Regional Transit District Agenda

**BOARD MEETING**  
**5:30 P.M., MONDAY, MAY 22, 2023**  
**SACRAMENTO REGIONAL TRANSIT AUDITORIUM**  
**1400 29<sup>TH</sup> STREET, SACRAMENTO, CALIFORNIA**  
**Website Address: [www.sacrt.com](http://www.sacrt.com)**  
**(29<sup>th</sup> St. Light Rail Station Bus 38, 67, 68)**  
**See notice for Teleconference information.**

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**ROLL CALL** — Directors Budge, Daniels, Hume, Jennings, Kozlowski, Loloee, Maple, Serna, Singh-Allen, Valenzuela and Chair Kennedy

Alternates: Directors Chalamcherla, Sander, Schaefer, Suen

**1. PLEDGE OF ALLEGIANCE**

**2. CONSENT CALENDAR**

2.1 Motion: Approval of the Action Summary of May 8, 2023

2.2 Police Services Personal Services Contract employees (L. Hinz)

A) Resolution 2023-05-049: Approving the Second Amendment to the Amended and Restated Personal Services Contract with Mark Sakauye; and

B) Resolution 2023-05-050: Approving the Second Amendment to the Personal Services Contract with Stephen Lau; and

C) Resolution 2023-05-051: Approving the First Amendment to the Personal Services Contract with Marylynn-Mimi Lewis; and

D) Resolution 2023-05-052: Approving the Personal Services Contract with Douglas Voska

2.3 Resolution 2023-05-053: Waive the Application of §4.01B of the Personnel Policy Manual to the Security Operations Center Personnel Classification and Delegating Authority to the General Manager/CEO to Approve and Execute All Personal Services Contracts with Security Operations Center Personnel so Long as Pay and Benefits are Included in the Annual Board Adopted Operating Budget (L. Hinz)

2.4 Resolution 2023-05-054: Approving the Contract for On-Call Testing, Repair, and Preventative Maintenance of Wayside Generators with Powergen, Inc. (R. Forrest)

- 2.5 Resolution 2023-05-055: Approving the First Amendment to the Cost-Sharing Agreement for Operation of Smart Ride Service within the County of Sacramento County Service Area No. 10, Benefit Zone 3 (L. Ham)
- 2.6 Resolution 2023-05-056: Approving the First Amendment to the Personal Services Contract with Tony Bizjak (D. Selenis)
- 2.7 Resolution 2023-05-058: Approving the Contract for Purchase and Installation of Equipment for 16 Police Interceptors with Public Safety Innovation, Inc. (C. Alba)

**3. INTRODUCTION OF SPECIAL GUESTS**

**4. UNFINISHED BUSINESS**

**5. PUBLIC HEARING**

**6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA\***

**7. NEW BUSINESS**

- 7.1 Resolution 2023-05-057: Approving the Temporary Appointment of Retired Annuitant, Rachel Johnson (J. Johnson)
- 7.2 Resolution 2023-05-059: Declaring the Damage to The Mini-High Ramp at the Sacramento Valley Light Rail Station an Emergency and Delegating Authority to the General Manager/CEO to Enter into a Contract to Repair the Platform Structure (L. Ham) **[Note: Resolution Requires 4/5<sup>th</sup> vote]**

**8. GENERAL MANAGER'S REPORT**

- 8.1 General Manager's Report
  - a. Major Project Updates
  - b. SacRT Meeting Calendar

**9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS**

- 9.1 Sacramento Placerville Transportation Corridor Joint Powers Authority Meeting Summary of May 8, 2023 (Budge)

**10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**

**11. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

**12. RECESS TO CLOSED SESSION**

**13. CLOSED SESSION**

13.1 Public Employee Performance Evaluation  
Pursuant to Gov. Code Section 54957

1) Title: General Manager/CEO

**14. RECONVENE IN OPEN SESSION**

**15. CLOSED SESSION REPORT**

**16. ADJOURN**

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**\*NOTICE TO THE PUBLIC**

It is the policy of the Board of Directors of the Sacramento Regional Transit District to encourage participation in the meetings of the Board of Directors. At each open meeting, members of the public will be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. Please fill out a speaker card and give it to the Board Clerk if you wish to address the Board. Speaker cards are provided on the table at the back of the auditorium.

Public comment may be given on any agenda item as it is called and will be limited by the Chair to 3 minutes or less per speaker. Speakers using a translator will be provided twice the allotted time. When it appears there are several members of the public wishing to address the Board on a specific item, at the outset of the item the Chair of the Board will announce the maximum amount of time that will be allowed for public comment.

\*Matters under the jurisdiction of the Board and not on the posted agenda may be addressed under the Item "Public addresses the Board on matters not on the agenda." Up to 30 minutes will be allotted for this purpose. The Board limits public comment on matters not on the agenda to 3 minutes per person and not more than 15 minutes for a particular subject. If public comment has reached the 30 minute time limit, and not all public comment has been received, public comment will resume after other business has been conducted as set forth on the agenda. The Board will not act upon or discuss an item that is not listed on the agenda except as provided under Section 3.1.3.6.

This agenda may be amended up to 72 hours prior to the meeting being held. An Agenda, in final form, is located by the front door of Regional Transit's building at 1400 29<sup>th</sup> Street, Sacramento, California, and is posted on the SacRT website.

This meeting of the Sacramento Regional Transit District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is closed captioned and webcast at [metro14live.sacounty.gov](http://metro14live.sacounty.gov). Today's meeting replays Thursday, May 25<sup>th</sup> at 12:00 PM and Saturday, May 27<sup>th</sup> at 1:00 PM on Channel 14. This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

Any person(s) requiring accessible formats of the agenda or assisted listening devices/sign language interpreters should contact the Clerk of the Board at 279/234-8382 or TDD 916/557-4686 at least 72 business hours in advance of the Board Meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on the agenda are on SacRT's website, on file with the Clerk to the Board of Directors of the Sacramento Regional Transit District, and are available for public inspection at 1400 29<sup>th</sup> Street, Sacramento, California. Any person who has any questions concerning any agenda item may call the Clerk to the Board of Sacramento Regional Transit District.

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Tabetha Smith, Clerk to the Board  
**SUBJ:** APPROVAL OF THE ACTION SUMMARY OF MAY 8, 2023

### RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT  
BOARD OF DIRECTORS  
BOARD MEETING  
May 8, 2023**

**ROLL CALL**: Roll Call was taken at 5:32 p.m. PRESENT: Directors Budge, Daniels, Jennings, Kozlowski, Serna, Suen, Valenzuela, and Chair Kennedy. Director Loloee arrived at 5:33 and Director Hume arrived at 5:36 p.m. Absent: Director Maple.

**1. PLEDGE OF ALLEGIANCE**

**2. CONSENT CALENDAR**

- 2.1 Motion: Approval of the Action Summary of April 10, 2023
- 2.2 Resolution 2023-05-036: Approval of SacRT's 5-Year Existing Measure A Expenditure Plan for FY 2024-2028 (L. Ham)
- 2.3 Resolution 2023-05-037: Amend and Restate Title III of the Administrative Code for the Sacramento Regional Transit District Board's Rules of Procedure (S. Valenton)
- 2.4 Motion: Waive the First Reading of Ordinance 2023-06-001, Amending and Restating Title V, "Providing a Special Claims Procedure" of Sacramento Regional Transit's Administrative Code (J. Adelman)
- 2.5 Resolution 2023-05-038: Approve an Agreement with the County of Sacramento for Discount Purchase and Sale of Prepaid Fare Media (J. Johnson)
- 2.6 Resolution 2023-05-039: Approving Sacramento Regional Transit District's 2023 Title VI Program Update (L. Ham)
- 2.7 Resolution 2023-05-040: Approving the First Amendment to FY23 Transportation Development Act Claim and Authorizing the Filing of the FY24 Transportation Development Act Funds (J. Johnson)
- 2.8 Resolution 2023-05-041: Approving the Contract for Purchase of Two Mobile Camera Trailer Systems with LRG Technologies, LLC DBA Mobile Pro Systems (L. Hinz)
- 2.9 Resolution 2023-05-042: Approve Contract Change Order No. 6 to the Contract for Low Floor Vehicle Platform Conversion Phase 1 with PNP Construction, Inc. (L. Ham)
- 2.10 Resolution 2023-05-043: Authorizing the Execution of the Low Carbon

Transit Operations Program Project(s), and Certifications and Assurances, and Submittal of Project Nominations and Allocation Requests to Caltrans for Fiscal Year 2022-23 LCTOP (L. Ham)

- 2.11 Resolution 2023-05-044: Approving the Fifth Amendment to the Reciprocal Use and Funding Agreement and the First Amendment to Easement Agreement with the Sacramento Placerville Transportation Corridor Joint Power Authority to Expand the SacRT Operating Zone in Folsom (J. Adelman)
- 2.12 Resolution 2023-05-045: Approving the Contract for Radio System Maintenance and Repair Services with Day Management Corporation (dba) Day Wireless Systems (C. Alba)
- 2.13 Entering into Agreements with Elavon and First Data Merchant Services LLC for Electronic Payment Services (J. Johnson)
  - A) Resolution 2023-05-046: Approving a Sole Source Procurement and Delegating Authority to the General Manager/CEO to Enter into an Agreement for Electronic Payment Acceptance Services with Elavon, Inc.; and
  - B) Resolution 2023-05-047: Approving a Sole Source Procurement and Delegating Authority to the General Manager/CEO to Enter into an Agreement for Electronic Payment Acceptance Services with First Data Merchant Services LLC
- 2.14 Resolution 2023-05-048: Delegating Authority to the General Manager/CEO to Enter into an Agreement for Utility Relocation for the Watt/I-80 Transit Center Improvement Project with AT&T (L. Ham)

Director Budge commented on item 2.11 that the amendment to the SPTCJPA was approved at this morning's SPTCJPA meeting she attended.

***ACTION: APPROVED - Director Budge moved; Director Loloee seconded approval of the consent calendar as written. Motion was carried by roll call vote. Ayes: Directors Budge, Daniels, Hume, Jennings, Kozlowski, Loloee, Serna, Suen, Valenzuela and Chair Kennedy. Noes: None; Abstain: None; Absent: Director Maple.***

### **3. INTRODUCTION OF SPECIAL GUESTS**

### **4. UNFINISHED BUSINESS**

### **5. PUBLIC HEARING**

- 5.1 Public Hearing: Preliminary FY 2024 Operating and Capital Budgets (J. Johnson)
- A. Accept Public Comment on the Sacramento Regional Transit District Preliminary FY 2024 Operating and Capital Budget; and
  - B. Motion: To Continue the Public Hearing to June 12, 2023

***Director Hume moved; Director Budge seconded approval to continue the Public Hearing to the June 12, 2023 SacRT Board Meeting. Motion was carried by roll call vote. Ayes: Directors Budge, Daniels, Hume, Jennings, Kozlowski, Loloee, Serna, Suen, Valenzuela and Chair Kennedy. Noes: None; Abstain: None; Absent: Director Maple.***

## **6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA**

Public comment was taken by phone from Ronnie Miranda.

Mr. Miranda stated that SmaRT Ride service is not meeting his expectations.

Chair Kennedy asked if staff could reach out to Mr. Miranda.

Mr. Li stated that staff would get in touch with him.

Speakers:

Robert Coplin said that the city and county both need to take part in making public transportation successful and stated there should be no route cancelations.

Paul Andrews stated that he sees local government addressing climate change with more electric car charging infrastructure which he considers ill-conceived projects given those with the least ability to purchase electric cars are the least likely to benefit from charging stations. He stated that funding should be given to local transit agencies. Mr. Andrews referenced a previous meeting speaker that stated a small percentage of the budget comes from fares and a similar portion of the budget goes to addressing fare evasion and police. He shared several benefits to offering free fares and stated transit should be available 24/7, safe, frequent and as free as humanly possible.

Public comment was taken by phone from Jeffery Tardaguila, Rick Hodgkins and David Von Aspern.

Mr. Tardaguila asked for the ridership numbers for the free fare Tuesdays in April and for Earth Day. He also stated that he is concerned that there are bus stops that are not marked in red and encourages additional advertisement when offering free fare days.

Mr. Hodgkins asked how riders will get across the tracks with the newly raised platforms.

Chair Kennedy informed Mr. Hodgkins that staff would be reaching out to him.



Mr. Von Aspern stated that he had two unresolved customer advocacy service complaints from 2022. He requested a meeting with Mr. Li or the appropriate management staff within the next two weeks.

Chair Kennedy said staff will be contacting him shortly.

Director Serna offered to join Mr. Von Aspern at the meeting.

## **7. NEW BUSINESS**

## **8. GENERAL MANAGER'S REPORT**

- 8.1 General Manager's Report
  - a. Major Project Updates
  - b. SacRT Meeting Calendar

Mr. Li announced the Federal Transit Administration (FTA) hosted SacRT at the end of April in their headquarters office in Washington DC. He thanked Vice Chair Jennings, Directors Valenzuela and Singh-Allen, and staff for joining him and SacRT staff. The meeting was extremely successful and last Friday, SacRT was notified that the FTA is awarding \$45 million in funding from the new Railcar Vehicle Replacement Grant Program and SacRT is one of only six nationwide recipients. The funding will be used to support the purchase of 16 new low-floor light rail vehicles from Siemens. Mr. Li thanked the federal delegation, Senator Alex Padilla and Congressmembers Doris Matsui and Ami Bera for championing the application.

Mr. Li shared some photos from SacRT's 50<sup>th</sup> Anniversary celebration April kick off and stated there will be continued public pop-up events through the end of the year. He thanked riders for sharing stories and memories online. SacRT hosted a luncheon with former SacRT General Managers including the first General Manager, William Bourne. Mr. Li thanked Directors Hume and Loloee for attending the cake and photo celebration and speaking with the workforce.

Mr. Li was delighted to share that the open house regarding SacRT GO service received 70 people in person, and a handful on Zoom. Riders are pleased with the supplemental paratransit service provided by UZURV and are interested in on-time performance. Mr. Li said it was great to see so many engaged riders at the workshop and is optimistic that the Mobility Advisory Council members were pleased.

Mr. Li congratulated SacRT's Bus Maintenance Department on the graduation of two Journey Level Mechanics which includes the first female Journey Level Mechanic in agency history. Mr. Li thanked IBEW and regional partners.

Last week, American Public Transportation Association (APTA) recognized SacRT as the recipient of the 2023 Rail Safety Certificate of Merit award for light rail systems. Mr. Li congratulated the light rail and security teams on the award which will be presented at APTA's upcoming Rail conference in June.

The AlertSacRT App has primarily been used for service alerts impacting light rail and allowing riders to report issues. Mr. Li thanked Director Budge for the innovative idea of using the Alert SacRT App to also promote positive events with riders. The App will be a wonderful way to promote community events and encourage alternatives to driving.

Director Jennings asked if the Alert SacRT App is available for all trains.

Mr. Li confirmed it is available on all trains.

Director Loloee thanked and offered gratitude to Mr. Li and all of the behind-the-scenes staff.

Public comment was taken by phone from Rick Hodgkins.

Mr. Hodgkins complimented the turnout at the open house. He also commented that there is no bus or light rail service at Delta Shores.

Chair Kennedy said he would follow up with staff as Delta Shores is in his district.

## **9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS**

- 9.1 Capitol Corridor Joint Powers Authority Meeting Summary of April 19, 2023 (Loloee, Maple)

Director Jennings provided an AB1234 report out to the Board stating he participated in the Cap to Cap conference. His participation included public safety, transportation and flood control.

## **10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**

## **11. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

## **12. RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 6:20 p.m.

PRESENT: Directors Budge, Daniels, Hume, Jennings, Kozlowski, Loloee, Serna, Suen, Valenzuela and Chair Kennedy. Absent: Director Maple.

## **13. CLOSED SESSION**

- 13.1 Conference with Legal Counsel  
Pursuant to Gov. Code Section 54956.9(d)(2)

Anticipated Litigation

- a. One Case

Staff pulled item 13.1.

- 13.2 Conference with Legal Counsel  
Pursuant to Gov. Code Section 54956.9(d)(2)  
Anticipated Litigation

- a. Maria Jacomo v. SacRT  
Matter: Application to File a Late Claim

- 13.3 Conference with Legal Counsel  
Pursuant to Gov. Code Section 54956.9  
Existing Litigation

- a. Templin v. SacRT  
Case Number 34-2021-00297306

**14. RECONVENE IN OPEN SESSION**

**15. CLOSED SESSION REPORT**

There was no Closed Session Report.

**16. ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 6:57 p.m.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:  
HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Lisa Hinz, VP, Security, Safety and Customer Satisfaction  
**SUBJ:** POLICE SERVICES PERSONAL SERVICES CONTRACT EMPLOYEES

### RECOMMENDATION

Adopt the Attached Resolutions.

### RESULT OF RECOMMENDED ACTION

Approving the Second Amendment to the Amended and Restated Personal Services Contract with Security and Safety Administrator Mark Sakauye.

Approving the Second Amendment to the Personal Services Contract with Background Investigator Stephen Lau.

Approving the First Amendment to the Personal Services Contract with Social Work Supervisor Marylynn-Mimi Lewis.

Approving the Personal Services Contract with Police Services Administrator Douglas Voska.

### FISCAL IMPACT

The total consideration for FY 23-24 for 1 Security and Safety Administrator, 1 Background Investigator, 1 Social Work Supervisor, and 1 Police Services Administrator will not exceed \$208,000 and encompasses sufficient budget to cover additional hours that may be required due to emergencies, special events, and/or crime series. The maximum total consideration excludes FICA. Funding for FY 2024 is included in the proposed FY 23-24 operating budget.

### DISCUSSION

In May 2022, the Board approved the amended and restated Contract for Personal Services for Mark Sakauye and the First Amendment to the Contract for Personal Services Contract for Stephen Lau. Their contracts are set to expire and SacRT is still in need of their services.

Under the General Manager/CEO's authority, SacRT entered into a Personal Services Contract with Marylynn-Mimi Lewis on August 4, 2022. Marylynn-Mimi Lewis's contract also expires on June 30, 2023, and SacRT is still in need of her services.

Douglas Voska, is beginning as a Police Services Administrator under a Personal Services Contract on July 1, 2023 and a termination date of June 30, 2024.

With SacRT's strong emphasis on security and safety, SacRT needs the services of 1 Security and Safety Administrator, 1 Background Investigator, 1 Social Work Supervisor, and 1 Police Services Administrator.

### Security and Safety Administrator, Mark Sakauye

Mark Sakauye retired as a Police Lieutenant from the Sacramento Police Department after twenty-nine years in law enforcement. Fifteen of those years were served at SacRT. Sakauye served as SacRT's Chief of Police Services during the latter part of his career at SacRT. Sakauye will perform the job functions listed below due to his in-depth knowledge of security administration and his familiarity with SacRT's operations.

- Oversee the administration of SacRT's System Security Program Plan including the performance of specific safety and security tasks as well as monitoring and providing support for the system security/safety activities and training throughout SacRT.
- Serve as the RTPS representative of the Safety and Security Committee and the liaison between the Security Committee and SacRT.
- Serve as the Project Manager on the U.S. Department of Homeland Security Transit Security Grant Program (TSGP).
- Research and identify applicable grant funding opportunities and work with SacRT's Chief of Police Operations and Finance Division in applying for funding for SacRT's safety and security projects, equipment, drills and exercises.
- Provide training for Transit Agents and Transit Officers on SacRT rules and laws, radio communications, professional communication and SacRT fare structure.
- Be the point of contact for both state and federal agencies in regards to security assessments and audits.
- Oversee the other security and safety personal services contractors.
- Design, develop, coordinate and conduct safety and security mandated emergency exercises.
- Create, update and maintain safety and security documents.
- Other security and safety duties as assigned.

Staff recommends entering into the Second Amendment to the Amended and Restated Contract for Personal Services with Security and Safety Administrator Mark Sakauye wherein the total consideration is increased by \$90,000 from \$427,500 to \$517,500, the hourly rate is increased from \$75 to \$80 effective July 1, 2023, and the term is extended to June 30, 2024.

## Background Investigator: Stephen Lau

Stephen Lau retired as a Police Sergeant from the Sacramento Police Department after thirty years in law enforcement. Two of those years were served in SacRT.

Lau will perform the job functions listed below due to his qualifications, skills, and experience:

- Perform background checks on potential Security Operations Center employees.
- Coordinate community outreach events such as Community Education on Transit Safety and Personal Safety.
- Coordinate Emergency Preparation (E-Prep) and Crime Prevention through Environmental Design (CPTED), and transit safety/security and evaluate threat and vulnerability of SacRT's facilities.
- Teach operational skills and communication skills to SacRT's Customer Service Division.
- Provide training for current and incoming SacRT Police Officers and Deputies as well as allied law enforcement agencies, in the following training areas; researching and teaching applicable transit related legal codes, statutes and regulations; Transit Terrorist and Tactics (T4); Train the Trainer for System Security Awareness for Transit Employees; Train the Trainer for Terrorist Activity Recognition; VTT presenter and Response for Transit employees.
- Analyze intelligence information for numerous government entities as it relates to transit.
- Provide training for Transit Agents and Transit Officers on SacRT rules and applicable laws, radio communications, professional communication and SacRT's fare structure.
- Design, develop, coordinate and conduct safety and security emergency exercises.
- Draft exercise plans and after-action reports for SacRT's exercises and drills.
- Give monthly presentations during New Employee Orientations in the following areas:
  - Summary of RTPS
  - System Security
  - Professional Communication Skills
  - Community Safety Programs
  - Identify Operating Procedures for suspicious person and packages
  - Active Shooter
  - Personal Safety
  - Violence in the Workplace
- Provide security related informational topics to SacRT employees when requested.
- Create, update and maintain safety and security documents.
- Other security and safety duties as assigned.

Staff recommends entering into the Second Amendment to the Personal Services Contract with Background Investigator Stephen Lau, wherein the scope of services is amended, the total consideration is increased by \$30,000 from \$103,000 to \$133,000, the place, time and hours of employment is amended, the notices provision is updated, and the term is extended to June 30, 2024.

## Social Work Supervisor: Marylynn-Mimi Lewis

Marylynn-Mimi Lewis has been in social work for over 20 years. She received her Licensed Certified Social Worker status in 2001. Lewis is overseeing SacRT's Social Work Program that includes overseeing SacRT's Social Services Practitioner and outreach for the unhoused population that utilize SacRT's bus and light rail system.

Lewis's primary job duties are described below:

- Supervise in a counseling collaborative with SacRT's Social Services Practitioner
  - California law and The Behavioral Board of Sciences (BBS) requires 3,000 hours of supervised-post degree professional experience in order to qualify for Licensed Clinical Social Worker (LCSW) Licensure.
    - Each hour of supervision equals 10 hours of the Social Services Practitioner's field work, so about 300 supervised visits in total.
  - Per the Social Services Practitioner job description, they have 12 months to begin this license process.
  - The meetings will be once per week.
  - A supervised week is a week in which the Social Services Practitioner meets with a Licensed Clinical Social Worker for one hour of individual supervision.
- The Licensed Clinical Social Worker Supervisor will be responsible for:
  - Performing ongoing assessments of the Social Services Practitioner based on their ability to learn and practice within the scope of practice.
  - Signing off supervised hours and other forms.
  - Maintaining a current and active CA license that is in good standing and not under suspension or probation.
  - Immediately notifying the Social Services Practitioner of any disciplinary action taken against their license or any lapse in licensure that affects their ability to right to practice or supervise as specified in law.
  - Ensuring they meet the 'supervisor qualifications' per the Board of Behavior Sciences.
  - Knowing and understanding the laws and regulations pertaining to supervision and the experience required for licensure.
  - Being informed about developments in the profession for which the supervisee is pursuing licensure and in CA law governing its practice.
  - Being competent in the areas of clinical practice and techniques that are being supervised.
- The Licensed Clinical Social Worker Supervisor will also assist the Social Services Practitioner with:
  - Developing assessment skills.
  - Increasing engagement and intervention skills.
  - Building confidence in using the Diagnosis and Statistical Manual of Mental Disorders, Fifth Edition (DSM-5).
  - Engaging in self-reflection and self-care.
  - Increasing awareness of law/ethics and making use of an ethical decision-making model.

Staff recommends entering into the First Amendment to the Personal Services Contract with Social Work Supervisor Marylynn-Mimi Lewis, wherein the total consideration is increased by \$10,000 from \$10,600 to \$20,600 and the term is extended to June 30, 2024.

### Police Services Administrator, Douglas Voska

Douglas Voska retired as a Police Lieutenant from UC Davis after forty-two years in law enforcement. Thirteen of those years were served at SacRT as an officer and then a sergeant with the Sacramento Police Department. Voska was hired by UC Davis after he retired from the Sacramento Police Department.

Federal and State Regulators have mandated SacRT to enact numerous security program changes and enhancements since the September 11, 2001 attacks. Failure to meet these mandates would put SacRT at risk of losing funding and/or having operations suspended by regulatory agencies on both the state and federal level.

Voska's primary job duties are described below:

- Maintaining SacRT's System Security Plan (SSP). The SSP is mandated by the California Public Utilities Commission (CPUC) under General Order 164-E and by the Federal Transit Administration (FTA) / Transportation Security Administration (TSA) under 49 CFR 659.19.
- Regularly updating and maintaining SacRT's Threat and Vulnerability Assessments (TVA). The TVA's are also mandated by CPUC General Order 164-E and by the FTA/TSA under 49 CFR 659.23. TVA's are required for all aspects of operations and must be integrated with the safety certification process.
- Responsibility for regulatory security audits. This includes the yearly CPUC internal audits, the CPUC triennial audits, the FTA/TSA biennial BASE audit and any other audits to which SacRT is subject.
- Performing the security portion of Preliminary Hazard Analysis projects as required by regulation for all extensions. Also, performing Crime Prevention through Environmental Design (CPTED) assessments for SacRT, whether in response to regulations for new/renovation projects or to address criminal issues existing within the current system.
- Grant writer for security and safety related grants.
- Drafting exercise plans and after-action reports for SacRT's exercises and drills as well as assisting in the execution of the exercises as exercise staff.
- Drafting departmental Standard Operating Procedures (SOP) to address audit and exercise related issues as they arise.
- Producing monthly crime statistic reports. Acting as SacRT's Police Services' Crime Analyst. Continuing to be responsible for SacRT's monthly entries into the FTA's National Transit Database (NTD) as required by Federal regulation. This task requires access to the controlled databases of local law enforcement.
- Assist in security training and producing training materials as needed.
- Create, update and maintain safety and security documents.



- Other security and safety duties as assigned.

Staff recommends entering into the Personal Services Contract with Douglas Voska as the Police Services Administrator, wherein the total consideration is \$78,000, the hourly rate is \$70.00, and the Contract termination date is June 30, 2024.

Each temporary employee has unique experience with security in public transportation. Contracting these positions will help the Security and Safety Division with its mission of addressing all aspects of security and safety. Staff recommends that the Board approve each of the agreements described herein above and authorize the Chair and General/Manager to execute each agreement incorporating all previous amendments.

RESOLUTION NO. 2023-05-049

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE SECOND AMENDMENT TO THE AMENDED AND RESTATED PERSONAL SERVICES CONTRACT WITH MARK SAKAUYE**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Amended and Restated Contract for Personal Services between Sacramento Regional Transit District, therein referred to as "RT," and Mark Sakauye, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$90,000 from \$427,500 to \$517,500, the hourly rate of pay is increased from \$70 to \$80 effective July 1, 2023, and the term is extended to June 30, 2024, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

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PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2023-05-050

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE SECOND AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH STEPHEN LAU**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Stephen Lau, therein referred to as "TEMPORARY EMPLOYEE," whereby the scope of services is amended, the total consideration is increased by \$30,000 from \$103,000 to \$133,000, the place, time and hours of employment is amended, the notices provision is updated, and the term is extended to June 30, 2024, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2023-05-051

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH MARYLYNN-MIMI LEWIS**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Contract for Personal Services between Sacramento Regional Transit District, therein referred to as "SacRT," and Marylynn-Mimi Lewis, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$10,000 from \$10,600 to \$20,600 and the term is extended to June 30, 2024, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2023-05-052

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE PERSONAL SERVICES CONTRACT WITH DOUGLAS VOSKA**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Douglas Voska, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is \$78,000, the hourly rate of pay is \$70, and the term is July 1, 2023 to June 30, 2024, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Lisa Hinz, VP, Security, Safety and Customer Satisfaction  
**SUBJ:** WAIVE THE APPLICATION OF §4.01B OF THE PERSONNEL POLICY MANUAL TO THE SECURITY OPERATIONS CENTER PERSONNEL CLASSIFICATION AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO APPROVE AND EXECUTE ALL PERSONAL SERVICES CONTRACTS WITH SECURITY OPERATIONS CENTER PERSONNEL SO LONG AS PAY AND BENEFITS ARE INCLUDED IN THE ANNUAL BOARD ADOPTED OPERATING BUDGET

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

If the Board approves this action, the General Manager/CEO will be delegated the authority to establish the terms and conditions of employment for Security Operations Center Personnel (“SOC PSC”) and the authority to enter into Personal Services Contracts with each SOC PSC so long as the pay and benefits for those positions are included in the Board approved Operations Budget and the total pay does not exceed the maximum amount the employee could earn in a fiscal year, including overtime hours.

### FISCAL IMPACT

The total consideration for FY 2023-2024 for 1 SOC Manager, 2 SOC Lead Specialists, and 9 SOC Specialists is set at \$888,000 and encompasses sufficient budget to cover additional hours that may be required due to emergencies, special events, and/or crime series. Funding for the SOC staff is included in the FY 2024 operating budget.

### DISCUSSION

On May 9, 2022, the Board approved one First Amendment and the Amended and Restated PSCs for temporary employment for the SOC Staff. Their contracts are set to expire and SacRT is still in need of their services.

The SOC is responsible for the monitoring of more than 2,000 cameras on SacRT buses, light rail trains, and stations and recovering footage from any incident that occurs in the

system. Other responsibilities include running identity checks on individuals without photo identification and generating calls for service. The SOC receives calls from members of the public on the crime tip hotline and the SacRT mobile reporting app. This provides patrons with a way of reporting incidents on SacRT's system. SOC Staff are not sworn law enforcement officers but must pass a Sacramento Police Department (SPD) background check and be accepted and maintain an active status in the SPD volunteer program.

With SacRT's strong emphasis on security and safety, SacRT currently needs and has budgeted for the services of 1 SOC Manager, 2 SOC Lead Specialists, and 5 full time and 3 part time SOC Specialists (4 full time Specialist positions are currently vacant). The part time Specialists work unfilled shifts when there are vacant full time Specialist positions. Staff intends to significantly minimize the use of part time SOC Specialist after all of the full-time vacancies are filled and training has been completed. The intention is to have a total 12 full time SOC Specialists, with zero to 3 part time SOC Specialists. The part time SOC Specialists will be reserved to cover work that would otherwise be overtime work for the full time SOC Specialists. Due to emergencies, special events, and/or crime series, overtime is likely.

Under the direction of SacRT's VP of Security, Safety and Customer Satisfaction, the SOC staff positions are described as below:

#### SOC Manager:

- Oversee all assigned SOC Supervisors and SOC Specialists.
- Recruit and interview potential new staff.
- Train new SOC staff.
- Discuss and address staff issues and concerns.
- Ensure SOC staff are on-site, on time and performing their role in a professional manner.
- Act as a liaison between SOC staff and various SacRT departments.
- Handle complaints from SacRT staff and patrons regarding SOC staff conduct and job performance.
- Create and update SOC staff schedules.
- Complete payroll paperwork.
- Provide SacRT with a roster detailing the SOC staff assignments, shifts, and weekly hours.
- Assign equipment to SOC staff and ensure proper maintenance and inventory of equipment and vehicles, including incidentals, such as changing radio batteries.
- Provide proper written reports to SacRT when requested.
- Attend meetings with SacRT staff.
- Perform independent and complex administrative work.
- Create SOC Bulletins informing staff of upcoming events, outages, BOLOs.
- Operate standard office equipment and computer software (including but not limited to Microsoft Word, Excel, and PowerPoint).
- Dispatch calls on incidents and violations of SacRT policies.
- Research video requests and download footage on platforms, trains and buses.

- Answer phone calls from the Crime Tip Line.
- Respond to crime tip and send out alerts via Elerts.
- Create SacRT Facility Maintenance work orders to get stations, trains and buses cleaned.
- Response and research records and warrant information (Code 12 Requests).
- Provide records, warrants and other related information using local and state law enforcement agency databases.
- Contact Law Enforcement Agencies and Fire to respond to SacRT incidents.
- Use SacRT Tracker to track and dispatch officers to incidents on buses.
- Use SacRT LRV tracker to track and dispatch incidents on trains.
- Monitor and broadcast on SacPD Channels.
- Monitor and broadcast on Bus Channels.
- Monitor Sacramento Sheriff's Department (SSD) Channels.
- Monitor and organize SOC bus bridge response.
- Monitor light rail station cameras.
- Provide coverage for staff as needed, including overtime coverage.
- Request and pick-up supplies.
- Monitor and ensure SacRT Video Requests are completed promptly.
- Create SacRT-IT work order for breakdown of equipment.
- Track stats.
- Maintain SOC storage.
- Operate the Public Address (PA) system to make announcements related to public safety and security and for Bus bridges as well as System delays.
- Respond to miscellaneous customer requests.
- Update and maintain SOC's operations binders and SOPs.
- Create tools for SOC use such as bus bridge forms, daily report forms, cheat sheets, SOC Rosters, infraction/misdemeanor court dates.
- Monitor fare vending machine alarms.
- Other duties as assigned.

#### SOC Lead Specialists:

The SOC Lead Specialist job duties included but not limited to:

- Responds and assists with complex situations and other challenging circumstances.
- Provides suggestions and guidance to SOC Specialists to facilitate excellent customer services and promote a positive image for SacRT.
- Consults with management regarding the best strategies for addressing customer complaints, SOC Specialists effectiveness and meeting goals.
- Assists with necessary on the job training, coaching, and mentoring.
- Operate a two-way radio to communicate with SacRT staff, law enforcement officers, Sacramento Police Department (SPD) volunteers and security guards.
- Answer phone calls from the Crime Tip Line
- Use sound judgment and good verbal skills during routine and emergency situations and effectively communicate with people who may be irate, under stress and/or difficult to understand.



- Retain information regarding specific SacRT, SPD and Sacramento Sheriff Department (SSD) radio codes, elements of criminal offenses and have a working knowledge of all field operations within SacRT and local law enforcement agencies.
- Handle and screen incoming phone calls from the Alert SacRT mobile reporting app which includes speaking with potential crime victims, witnesses and other SacRT patrons.
- Provide records, warrants and other related information using local and state law enforcement agency databases.
- Keep track of the location and status of the Police Officers and other units in the field.
- Record all activity in a daily report.
- Use light rail station and train video surveillance equipment to search and identify system related problems, suspicious activity and/or terrorist threats.
- Coordinate and manage response efforts for high priority and emergency type of calls for service.
- Monitor surveillance cameras.
- Coordinate the response of medical and other public safety units to emergencies or in progress calls for service.
- Enter calls for service, coordinate response of resources, and maintain status of personnel assigned to RTPS for safety and deployment purposes.
- Record video from live train footage as requested and maintain accurate documentation of all recorded video.
- Process requests for video footage and accurately document all requests.
- Review video footage from light rail station buses and light rail trains.
- Ensure and maintain an accurate chain of custody for all recorded video, especially those that are requested for evidentiary reasons, and all corresponding documentation.
- Provide training for other SOC staff on the use of video surveillance equipment and the proper recovery of video from hard drives, stations, and other surveillance equipment as required.
- Verify that all relevant documentation for video recovery is up to date and accurate.
- Coordinate with SacRT's Information Technology (IT) department for the repair and maintenance of all video and surveillance hardware and software.
- Operate the Public Address (PA) system to make announcements related to public safety and security and for bus bridges in the system.
- Monitor fare vending machine alarms.
- Other safety and security duties as assigned.

#### SOC Specialists:

The SOC Specialists job duties include but are not limited to:

- Operate a two-way radio to communicate with SacRT staff, law enforcement officers, Sacramento Police Department (SPD) volunteers and security guards.
- Answer phone calls from the Crime Tip Line

- Use sound judgment and good verbal skills during routine and emergency situations and effectively communicate with people who may be irate, under stress and/or difficult to understand.
- Retain information regarding specific SacRT, SPD and Sacramento Sheriff Department (SSD) radio codes, elements of criminal offenses and have a working knowledge of all field operations within SacRT and local law enforcement agencies.
- Handle and screen incoming phone calls from the Alert SacRT mobile reporting app which includes speaking with potential crime victims, witnesses and other SacRT patrons.
- Provide records, warrants and other related information using local and state law enforcement agency databases.
- Keep track of the location and status of the Police Officers and other units in the field.
- Record all activity in a daily report.
- Use light rail station and train video surveillance equipment to search and identify system related problems, suspicious activity and/or terrorist threats.
- Coordinate and manage response efforts for high priority and emergency type of calls for service.
- Monitor surveillance cameras.
- Coordinate the response of medical and other public safety units to emergencies or in progress calls for service.
- Enter calls for service, coordinate response of resources, and maintain status of personnel assigned to RTPS for safety and deployment purposes.
- Record video from live train footage as requested and maintain accurate documentation of all recorded video.
- Process requests for video footage and accurately document all requests.
- Review video footage from light rail station buses and light rail trains.
- Ensure and maintain an accurate chain of custody for all recorded video, especially those that are requested for evidentiary reasons, and all corresponding documentation.
- Provide training for other SOC staff on the use of video surveillance equipment and the proper recovery of video from hard drives, stations, and other surveillance equipment as required.
- Verify that all relevant documentation for video recovery is up to date and accurate.
- Coordinate with SacRT's Information Technology (IT) department for the repair and maintenance of all video and surveillance hardware and software.
- Operate the Public Address (PA) system to make announcements related to public safety and security and for bus bridges in the system.
- Monitor fare vending machine alarms.
- Other safety and security duties as required.

Each temporary employee has unique experience with security in public transportation. Contracting these positions will help Police Services with its mission of providing for all aspects of security and safety. Pursuant to §4.01B of the Personnel Policy Manual, any Personal Services Contract for a temporary employee wherein the contract term exceeds 12 months and/or the total consideration exceeds \$100,000, must be brought before the Board for approval. Because the SOC PSCs have been employed under PSCs for

several years, every year, staff return to the Board to extend each SOC PSC's contract for another year. The process is cumbersome and requires significant administrative staff time to get the items to the Board for consideration and approval. Because these contract employees fill an on-going need and because their pay and benefits infrequently change, staff recommends that the Board waive the applicability of §4.01B of the Personnel Policy Manual in the limited case of the SOC PSC classification and that it delegate authority to the General Manager/CEO to approve and execute each PSC entered into with an SOC PSC, so long as the pay and benefits provided to the SOC PSC employees is included in the Board adopted Operating Budget and the total consideration in any fiscal year does not exceed the maximum amount the employee could earn plus overtime.

RESOLUTION NO. 2023-05-053

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**WAIVE THE APPLICATION OF §4.01B OF THE PERSONNEL POLICY MANUAL TO THE SECURITY OPERATIONS CENTER PERSONNEL CLASSIFICATION AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO APPROVE AND EXECUTE ALL PERSONAL SERVICES CONTRACTS WITH SECURITY OPERATIONS CENTER PERSONNEL SO LONG AS PAY AND BENEFITS ARE INCLUDED IN THE ANNUAL BOARD ADOPTED OPERATING BUDGET**

WHEREAS, Sacramento Regional Transit District (SacRT) employs a number of employees to staff its Security Operations Center (SOC) through Personal Service Contracts (PSC); and

WHEREAS, pursuant to the Board adopted Personnel Policy Manual, any employee hired under a PSC must have their contract approved by the Board if the term exceeds 12 months and/or the total consideration exceeds \$100,000; and

WHEREAS, every year SacRT staff must bring multiple PSCs for the SOC personnel to the Board for approval, which creates a significant administrative burden.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, in the limited instance of hiring and/or retaining Security Operations Center personnel through a Personal Services Contract, the Board hereby waives the application of §4.01B of the Personnel Policy Manual to hiring and retention of those temporary employees; and

THAT, the Board hereby delegates authority to the General Manager/CEO to enter into any Personal Services Contracts necessary to hire and/or retain temporary employees to staff the Security Operations Center, so long as the pay and benefits provided to the SOC PSCs is included in the annual Board approved Operating Budget, and the total contract consideration added to the contract in any fiscal year does not exceed the maximum pay, including overtime, that the employee can earn in the applicable fiscal year.

THAT, the Board hereby delegates authority to the General Manager/CEO to execute any such Personal Services Contract entered into under the authority established herein.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Ronald Forrest, VP Light Rail Operations  
**SUBJ:** APPROVING THE CONTRACT FOR ON-CALL TESTING,  
REPAIR, AND PREVENTIVE MAINTENANCE OF WAYSIDE  
GENERATORS WITH POWERGEN, INC.

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

Approving this contract will allow SacRT to obtain needed testing, repair and preventive maintenance services for SacRT's wayside generators to provide reliable and safe operations.

### FISCAL IMPACT

The proposed contract is budgeted at \$172,850.88 for a 5-year term, of which \$500 is included in the FY 2023 Operating Budget. Costs for FY 2024 – 2028 will be \$34,470.18 per year. The cost of this contract is included in the proposed FY 2024 Operating Budget.

### DISCUSSION

On February 8, 2023, SacRT issued a Request for Quote (RFQ) for On-Call Testing, Repair, and Preventive Maintenance of Wayside Generators on PlanetBids for a contractor to provide on-call repair and maintenance for seven (7) Wayside generators. There were 213 vendors notified and 13 perspective bidders registered to receive the procurement information. SacRT received two bids from PowerGen, Inc. (PowerGen) in the amount of \$175,423.43 and Dynamic Generator Service (Dynamic) in the amount of \$506,917. PowerGen's bid is significantly less than Dynamic's bid; PowerGen's bid was determined to be fair and reasonable by comparison to the other bid received.

An informal RFQ was issued rather than a formal Invitation for Bid because the low bid for the prior solicitation (issued last April) was \$86,314. During contract preparation for the prior solicitation, the lowest bidder was unable to obtain railroad insurance. While SacRT was awaiting information from the next lowest bidder, the bid validity period for that bid lapsed, so a new solicitation was issued this year. On-call testing, repair, and preventive maintenance for Wayside generators is crucial for SacRT operations and safety.

RESOLUTION NO. 2023-05-054

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE CONTRACT FOR ON-CALL TESTING, REPAIR, AND PREVENTIVE MAINTENANCE OF WAYSIDE GENERATORS WITH POWERGEN, INC.**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, that the Contract for On-Call Testing, Repair, and Preventive Maintenance of Wayside Generators by and between the Sacramento Regional Transit District (therein "SacRT") and PowerGen, Inc. (therein "Contractor") whereby Contractor agrees to perform on-call testing, repair and preventive maintenance service for SacRT's wayside generators, as further set forth therein, for an amount not to exceed \$172,850.88 is hereby approved.

THAT, the Board Chair and General Manager/CEO are hereby authorized and directed to execute the foregoing Contract.

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PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Laura Ham, VP, Planning and Engineering  
**SUBJ:** APPROVING THE FIRST AMENDMENT TO THE COST-SHARING AGREEMENT FOR OPERATION OF SMART RIDE SERVICE WITHIN THE COUNTY OF SACRAMENTO COUNTY SERVICE AREA NO. 10, BENEFIT ZONE 3

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

The recommended action would secure funding from Sacramento County Community Service No. 10, Benefit Zone 3, to fund the proportionate share of operating costs for Smart Ride service to the Vineyard area, which is part of the Elk Grove Smart Ride zone, and would commit SacRT to continuation of existing service for the two-year term of the extension.

### FISCAL IMPACT

The recommended action would provide SacRT with an additional \$51,725 per year over a two-year period beginning July 1, 2023, for a total of \$103,450.

### DISCUSSION

On April 26, 2021, the SacRT Board approved a cost-sharing agreement with Sacramento County for operation of Smart Ride service within County Service Area No. 10, Benefit Zone 3 funding the proportionate share of operating costs for Smart Ride microtransit service to the Vineyard area, as part of the Elk Grove Smart Ride zone, for the two-year period ending on June 30, 2023.

The Vineyard area is a rectangular area of 2 square miles bounded by Florin Road, Bradshaw Road, Gerber Road, and Elk Grove Florin Road. The remainder of the Elk Grove Smart Ride zone runs from Gerber Road at Bradshaw Road, to Excelsior Road, to Calvine Road, to Grant Line Road, to Waterman Road, to Calvine Road, to Elk Grove Florin Road, to Gerber Road, where it connects with the Vineyard area. See Attachment 1 for a map.



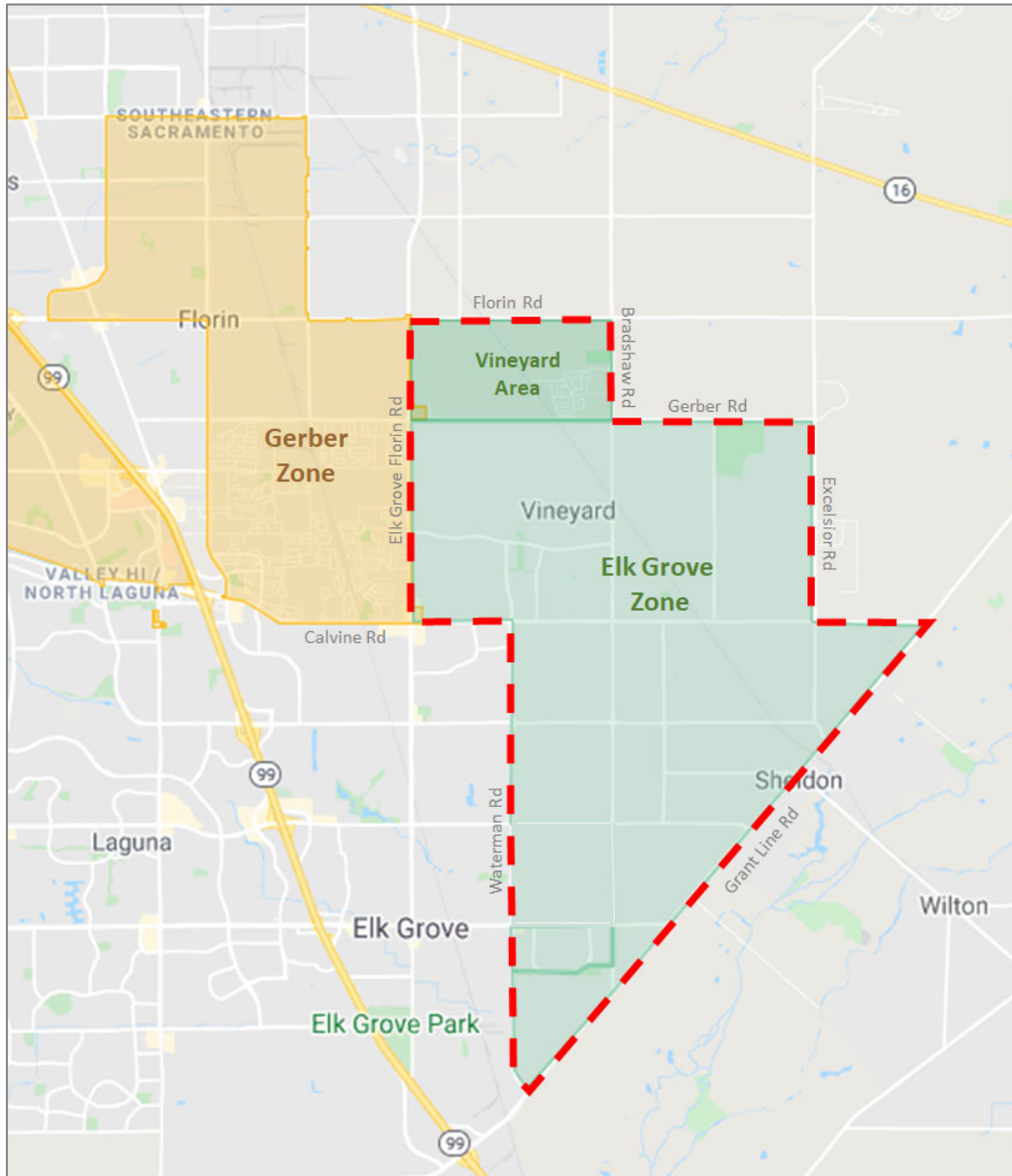
The Vineyard area is located in County Service Area No. 10, Benefit Zone 3 (CSA 10 Zone 3) and property owners in CSA 10 Zone 3 pay service charges to Sacramento County for supplemental transportation-related services. Under the current agreement, Sacramento County pays SacRT \$49,370 per year to cover the proportionate share of costs for SmarT Ride service operated in the Vineyard area, which began on July 1, 2021, as part of the Elk Grove SmarT Ride zone, which also launched on that date. The proposed amendment would increase the annual amount to \$51,725.

Including the Vineyard area, the Elk Grove SmarT Ride zone covers approximately 26.4 square miles and 68,700 residents. Service operates Monday through Friday from 7:00 am to 7:00 pm. As of January 31, 2023, ridership was averaging 40 daily boardings, and over 10,000 per year, for the Elk Grove zone. Approximately 825 passenger trips per year (11 percent) are to, from, or within the Vineyard area, which includes the Walmart on Gerber Road at Elk Grove Florin Road.

The Sacramento County contribution is based on a 7.43 percent share of the estimated \$1,392,330 cost over two years to operate the Elk Grove SmarT Ride zone, including operations, maintenance, and general administration. The 7.43 percent share is the average of the 7.13 percent of the residential population within the Elk Grove zone that resides in the Vineyard area and the 7.72 percent of square mileage in the Elk Grove zone that is in the Vineyard area.

The remaining \$1,288,880 of the cost of the Elk Grove SmarT Ride zone over the two years ending June 30, 2025, is expected to be covered by a number of sources, including Local Transportation Fund, State Transit Assistance, and an expected grant from the Sacramento Transportation Authority under its Neighborhood Shuttle Cycle 2 program.

**Map of Elk Grove Zone  
(including Vineyard area)**



RESOLUTION NO. 2023-05-055

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE FIRST AMENDMENT TO THE COST-SHARING AGREEMENT FOR OPERATION OF SMART RIDE SERVICE WITHIN THE COUNTY OF SACRAMENTO COUNTY SERVICE AREA NO. 10, BENEFIT ZONE 3**

WHEREAS, on June 15, 2021, the Sacramento Regional Transit District (SacRT) and the County of Sacramento (County) executed a Cost-Sharing Agreement for Operation of Smart Ride Service Within the County of Sacramento Service Area No. 10, Benefit Zone 3 (Agreement); and

WHEREAS, the parties desire to extend the term of the Agreement and adjust the County's annual contribution.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized and directed to execute the First Amendment to the Agreement, extending the term to June 30, 2025 and increasing the annual payment from County to SacRT from \$49,370 to \$51,725, for a total amount of \$103,450 for the two-year term of the extension, in consideration for SacRT continuing Smart Ride service to the Vineyard area, as part of the Elk Grove Smart Ride zone, until June 30, 2025.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Devra Selenis, VP, Communications and Partnerships  
**SUBJ:** APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH TONY BIZJAK

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

Approving the Resolution will amend the Personal Services Contract (PSC) for Tony Bizjak, amending the contract for an additional 19 months, through December 31, 2024.

### FISCAL IMPACT

The principal agreement in FY 2023 had a total consideration of \$80,000 (paid at \$80 per hour for each hour of work performed); however, only an estimated \$39,000 was expended in FY 2023. This First Amendment will increase the consideration by \$34,000, with \$9,000 in FY 2024 and an additional \$25,000 in FY 2025, extend the agreement 19 months to December 31, 2024, and bring the total consideration to \$114,000 for the term of contract.

Funding for the PSC Extension is budgeted and included in the proposed Marketing Department Operating Budget for Fiscal Year 2024 and will be included in the Budget for Fiscal Year 2025.

### DISCUSSION

Under the General Manager/CEO's authority, SacRT entered into a PSC with Tony Bizjak on May 25, 2022, as a Senior Marketing and Communications Specialist to perform research of industry-related topics to write, edit, and create informative and engaging content for both print and electronic media; write original copy for ads and social media channels; prepare and publish articles that market SacRT, including op-eds, letters of support, etc.; and design, write, and edit content for blogs and vlogs.

Pursuant to Section 4.01(B) of the Personnel Policy Manual (PPM), any personal service contract that is entered into or extended for a term of 12 months or greater, and/or with a total consideration of \$100,000 or greater must be approved by the Board. Based upon his excellent performance over the last year providing content for SacRT's newly launched blog series, op-eds, 50<sup>th</sup> anniversary, and other critical SacRT promotional

materials, and the knowledge he brings as a former journalist for the Sacramento Bee for 32 years, staff recommends that the Board approve the First Amendment to the PSC increasing the total Contract consideration by \$34,000 for a total consideration of \$114,000 for the term of the contract and extending the Contract end date from June 1, 2023, to December 31, 2024.

RESOLUTION NO. 2023-05-056

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH TONY BIZJAK**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Tony Bizjak, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$34,000, to \$114,000, and the term of the Contract is extended 19 months to December 31, 2024, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to sign said First Amendment.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Carmen Alba, VP, Bus Operations  
**SUBJ:** APPROVING THE CONTRACT FOR PURCHASE AND  
INSTALLATION OF EQUIPMENT FOR 16 POLICE  
INTERCEPTORS WITH PUBLIC SAFETY INNOVATION, INC.

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

Public Safety Innovation, Inc. will provide and install the required equipment and wiring to properly equip Sacramento Regional Transit (SacRT) Police Services Department replacement vehicles. Installation will be performed at the Contractor's location.

### FISCAL IMPACT

The Contract Total Consideration is \$336,704.00 and is funded with State Transit Assistance (STA) and Measure A (CTSA) funds.

### DISCUSSION

SacRT recently purchased 16 replacement police interceptor vehicles. Under the Agreement for Peace Officer Assignment with the City of Sacramento, SacRT must equip these vehicles with additional equipment to match the City of Sacramento vehicles, such as sirens, weapons mounts, seat partitions, cargo trays, computer mount, antennas, and all associated wiring.

SacRT has already received 10 of the vehicles, with the remaining six expected for delivery later this year. Installation must be completed within six months after issuance by SacRT of a Notice to Proceed

On April 14, 2023, Staff released an Invitation for Bid (IFB) on the PlanetBids e-Procurement system and 75 vendors were notified of the contracting opportunity. On April 28, 2023, SacRT received 1 responsive bid for the subject contracting opportunity from Public Safety Innovation, Inc. The bids received from Derotic LLC and Stommel, Inc. were deemed non-responsive due to non-compliance with the requirements of the IFB.

Staff determined that the solicitation was not restrictive of competition. The bid pricing received is considered fair and reasonable based on the Independent Cost Estimate (ICE), which was established prior to release of the solicitation.



RESOLUTION NO. 2023-05-058

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE CONTRACT FOR PURCHASE AND INSTALLATION OF EQUIPMENT FOR 16 POLICE INTERCEPTORS WITH PUBLIC SAFETY INNOVATION, INC.**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract for Purchase and Installation of Equipment for 16 Police Interceptors between Sacramento Regional Transit District, therein referred to as "SacRT," and Public Safety Innovation, Inc., therein referred to as "Contractor," whereby Contractor agrees to install equipment for 16 police interceptor vehicles, for a total amount not to exceed \$336,704.00, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the Contract.

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PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Jason Johnson, VP, Finance/CFO  
**SUBJ:** APPROVING THE TEMPORARY APPOINTMENT OF RETIRED ANNUITANT, RACHEL JOHNSON

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

If the Board approves this action, retired Senior Clerk Rachel Johnson would return on a limited basis to assist with Operator payroll timekeeping and Operator payroll adjustments for the Payroll Department three months after her retirement. Per California Government code section 7522.56(f)(1), the Board may authorize a retiree's return immediately after the retirement date if it makes a finding that the retiree is needed to fill a "critically needed position" before 180 days have passed since retirement.

### FISCAL IMPACT

Total consideration for the seven-month contract will not exceed \$10,000. Funding for this contract is included in the adopted FY 2023 and proposed FY 2024 operating budget.

### DISCUSSION

The Public Employee Pension Reform Act of 2013 also known as PEPRA, was signed into law on September 12, 2012, and went into effect January 1, 2013. PEPRA established Government Code section 7522.56 which requires public agency retirees to wait 180 days after retirement before returning to work for the public agency from which they retired, unless the agency's governing Board determines it is necessary to bring the employee back to fill a critically needed position. The appointment must be approved in a public meeting of the governing Board and cannot be placed on the consent calendar.

Rachel Johnson has been employed by SacRT for nine years in the role of Senior Clerk with over a 10-year tenure at SacRT upon retiring on February 28, 2023. During her tenure with SacRT, Ms. Johnson provided coverage support for the Payroll Technician, a single incumbent position, during extended scheduled absences and tight payroll processing windows.

The purpose of the Payroll Technician position is to timely and accurately prepare and maintain District payroll function for Operator staff. This position requires special

knowledge of SacRT's operations including knowledge of all of SacRT's runs, which cannot be learned quickly. Consequently, using a temporary employee acquired through a temp agency is not a viable option. It is essential that whomever comes in to cover the Payroll Technicians' absences have this knowledge and skill set. Ms. Johnson has the background and knowledge to continue to perform these responsibilities during the Payroll Technicians' absences while SacRT recruits for, fills the position, and trains the staff that will be taking over these critical responsibilities.

This is a seven-month contract to be used on an "as needed" basis.

Authorizing Ms. Johnson to temporarily provide coverage for this critical position which requires specific knowledge of SacRT operations will be critical to ensuring that the 700 active Operators payroll continues to efficiently and effectively be processed during this period. In addition to the above-referenced PEPRAs statutory requirements, , staff will ensure that the additional PEPRAs requirements are met:

- That the temporary employee does not work more than the 960-hour calendar year cap; and
- Compensation paid does not exceed the rate of any current employees in the same classification; and
- That the assignment be of limited duration.

Staff requests that the Board determine that Ms. Johnson is needed to temporarily fill this critical position and appoint Ms. Johnson to return to SacRT as a retired annuitant before 180 days have elapsed since her retirement, in accordance with the requirements of California Government Code section 7522.56(f)(1) and that the Board approve a temporary employment contract with Ms. Johnson.

RESOLUTION NO. 2023-05-057

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**APPROVING THE TEMPORARY APPOINTMENT OF RETIRED ANNUITANT,  
RACHEL JOHNSON**

WHEREAS, the State Legislature adopted the California Employees' Pension Reform Act of 2013 (PEPRA) as well as other statutory changes to implement comprehensive pension reform; and

WHEREAS, PEPRA applies to all public employers that participate in a public pension in California on or after January 1, 2013; and

WHEREAS, California Government Code section 7522.56, as enacted in PEPRA, requires newly retired persons to sit out for at least 180 days before returning to work for an employer in the same retirement system from which they receive a retirement allowance unless the governing Board certifies that there is an urgent need to fill a critical position before the 180 days have elapsed; and

WHEREAS, Rachel Johnson has been employed by Sacramento Regional Transit District (SacRT) for nine years as Senior Clerk providing coverage for the Payroll Technician and retired on February 28, 2023; and

WHEREAS, the Payroll Technician is a critical position within SacRT that cannot be easily or quickly filled because the position requires specific, complex knowledge of SacRT's operations, including runs, which is expertise Rachel Johnson has; and

WHEREAS, given Rachel Johnson's expertise, knowledge, and skillset, it is necessary to have Rachel Johnson temporarily provide coverage assistance for the position of Payroll Technician during the first 180 days of her retirement, while SacRT recruits, hires, and trains a secondary Payroll Technician; and

WHEREAS, because of the complexity of the Payroll Technician position, it is anticipated that Rachel Johnson's services would be required on a temporary basis from May 30, 2023 to December 31, 2023.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:**

**THAT, the Board hereby determines and certifies that the position of Payroll Technician is a critical position and that there is a critical need to temporarily appoint**

Rachel Johnson to fill that critical position while SacRT recruits for, fills the position, and trains the staff that will be taking over these critical responsibilities.

THAT, the Board hereby appoints Rachel Johnson on a limited term basis, in accordance with the requirements of California Government Code section 7522.56(f)(1), because she has the specialized skill set necessary to assist with the activities of the Payroll department.

THAT, the Board hereby approves the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Rachel Johnson, therein referred to as "TEMPORARY EMPLOYEE," wherein TEMPORARY EMPLOYEE agrees to temporarily provide services related to the position of Payroll Technician, for a limited term and subject to the limitations set forth in the Public Employee Pension Reform Act of 2013.

THAT, the Board hereby authorizes and directs the Chair and the General Manager/CEO to execute said Personal Services Contract.

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PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Laura Ham, VP, Planning and Engineering  
**SUBJ:** DECLARING THE DAMAGE TO THE MINI-HIGH RAMP AT THE SACRAMENTO VALLEY LIGHT RAIL STATION AN EMERGENCY AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO ENTER INTO A CONTRACT TO REPAIR THE PLATFORM STRUCTURE

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

The proposed Resolution will declare the structural damage to the Sacramento Valley Light Rail Station (SVS) mini-high ramp an emergency.

### FISCAL IMPACT

SacRT estimates the cost of the repair to be over \$5,000 but less than \$50,000. Sufficient FY 23 Operating Budget capacity exists to cover this expenditure.

### DISCUSSION

On 5/16/2023, SacRT received an email from the CPUC with an attached Inspection/Citation Form dated 5/11/2023. The CPUC noted “improper repairs at Sac Valley station handicap ramp, which is severely damaged due to dry-rot wood. The concrete is out of level with severe cracking, separation, and lifting.” The citation included the following finding:

Finding #1 Applicable Rule or Regulation: ADA, PU 99152, CA Code 302.2.1 Dangerous conditions.

Finding #1 Recommendation: SRTD shall take this ramp out of service until repairs have been made as per original design, brought into compliance, and made safe for usage.

As a result of the CPUC Finding, SacRT has closed the SVS mini-high ramp. As a result of the closure, individuals with mobility impairments that preclude use of the light rail vehicle stairs desiring to embark or disembark at SVS must instead board/deboard at 8<sup>th</sup>

& H Street Station, which is over 3 blocks away. SacRT has instituted a bus bridge to provide the necessary service from the 8<sup>th</sup> & H Street Station to the SVS. Bus bridges are costly and require additional bus operators, which are not readily available.

The repair may require the services of a third-party contractor. Under Public Contract Code Section 20321, contracts for the construction of SacRT transit works or facilities, including repairs, over \$5,000 must be publicly advertised for a period of at least 10 days and awarded to the lowest responsive and responsible bidder except in an emergency declared by a 4/5ths vote of the Board.

An emergency is defined in the Public Contract Code as “a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.” .

Due to the urgent need to restore light rail access for individuals with mobility impairments, which is an essential public service, Staff recommends the Board declare the damage and closure of the SVS mini-high ramp an emergency and authorize the suspension of competitive bidding. Once a design has been produced, funding has been identified, and the repair procedure has been established, Staff will determine an appropriate contracting approach (which could be time and materials or firm-fixed price) to expedite the completion of the work; this could include negotiation with potential contractors regarding construction methods and accelerated time for completion of the work, which is not permitted in a low-bid solicitation.

RESOLUTION NO. 2023-05-059

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2023

**DECLARING THE DAMAGE TO THE MINI-HIGH RAMP AT THE SACRAMENTO VALLEY LIGHT RAIL STATION AN EMERGENCY AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO ENTER INTO A CONTRACT TO REPAIR THE PLATFORM STRUCTURE**

**WHEREAS**, the Public Utilities Commission, by citation dated May 11, 2023, directed SacRT to close the mini-high boarding ramp used by individuals with mobility impairments at the Sacramento Valley Station; and

**WHEREAS**, as a result of the closure, individuals with mobility impairments are unable to board rail vehicles at the Sacramento Valley Station and must instead board and disembark at the 8<sup>th</sup> & H Street Station; and

**WHEREAS**, the Sacramento Valley Station provides a critical link and transfer point to other regional transportation services, including the Amtrak passenger rail; and

**WHEREAS**, SacRT has implemented an interim bus bridge service to continue access for individuals with mobility impairments to the Sacramento Valley Station; and

**WHEREAS**, while SacRT strives to maintain reliable and on-time service with the bus bridge, the requirement to use a bus bridge may result in mobility-impaired passengers missing connections between transportation services; and

**WHEREAS**, individuals with mobility impairments are more likely to be transit-dependent and lack alternative transportation options.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:



THAT, pursuant to Public Contract Code section 20321, the Board declares that an emergency condition exists at the Sacramento Valley Light Rail Station that could result in impairment of essential public services, which justifies the suspension of competitive bidding to complete the repair required to mitigate the emergency.

AYES/YES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Henry Li, General Manager/CEO  
**SUBJ:** GENERAL MANAGER'S REPORT

### RECOMMENDATION

No Recommendation - For Information Only.

### **Major Project Updates**

Oral Report

### **SacRT Meeting Calendar**

#### **Regional Transit Board Meeting**

June 12, 2023

SacRT Auditorium / Webconference

5:30 P.M

#### **Quarterly Retirement Board Meeting**

June 14, 2023

SacRT Auditorium / Webconference

9:00 A.M

#### **Mobility Advisory Council Meeting**

June 8, 2023

SacRT Auditorium / Webconference

2:30 P.M

### **May is Bike Month! Bike-and-Ride with SacRT**

Bike riders across the region can take advantage of the spring weather and leave their cars at home for the annual May is Bike Month! Visit [lovetoride.net](http://lovetoride.net) to register, earn prizes and join a community of bike riders. May is Bike Month isn't about riding the furthest or the most often, it's about riding when you can, encouraging others and spreading the joys of bike riding far and wide.

Transit combined with bicycles make a great team. All SacRT buses have bike racks on the front that can hold two or three bikes. Bikes are allowed inside light rail trains. SacRT requires passengers with bikes to leave space available at the front of the first train car for riders with disabilities. Persons boarding light rail trains with a bicycle should not board

using the mini-high ramps, as they are reserved for use by persons with disabilities. Learn more about how to bike-and-ride on transit at [sacrt.com/bikeandride](https://sacrt.com/bikeandride).

### **SacRT Hosting Two Hiring Events in June**

Join SacRT for an in-person hiring event. We have many different career opportunities, which include medical, dental, paid sick leave and retirement benefits. Also, \$2,000 signing bonuses for bus drivers!

- **Tuesday, June 6, 2023, from 10 a.m. – 3 p.m.**
- **Thursday, June 15, 2023, from 2 p.m. – 7 p.m.**  
SacRT Auditorium  
1400 29th Street, Sacramento

Ride SacRT fixed route bus and light for FREE to and from the hiring event with the free ride flyer at [sacrt.com/freerideflyer](https://sacrt.com/freerideflyer)! Just print or screenshot the free ride flyer and present it to the bus operator when boarding or light rail fare inspection staff upon request.

### **New Light Rail Train Testing Underway**

The first new low-floor train delivery began in March 2023 from Siemens Mobility as part of the Light Rail Modernization Project with more trains being delivered each month. Each new train needs to go through a rigorous testing process before the public can ride them. Here is an explanation of the phased testing process:

Phase 1: Static Testing: This part of the testing involves a series of evaluations that check the function of every system on board, for example the computer programming; signal, lighting; electrical connections; communication (station announcements, and rider announcements); and even air conditioning and heat.

Phase 2: Dynamic Testing: This part of the testing takes place out on the track, where staff tests the braking and propulsion. Different weights will be added to the train car to test braking with different loads to ensure the train is working properly depending on the number of riders onboard.

Phase 3: Burn-in Testing: This part of the testing involves putting the new low-floor vehicles through 1,000 miles of on-the-track operation. This gives staff an opportunity to address any issues before the vehicle is placed in service.

The reason for all these tests is to make sure the new low-floor light rail vehicles are safe and reliable before passengers get on board. Although the public will see them on the tracks, the first low-floor vehicles are scheduled to be ready for revenue service in summer 2024. Learn more about the project at [sacrt.com/modernization](https://sacrt.com/modernization).

### **Ride SacRT to Local Events this May!**

SacRT has partnered with many local organizations to offer free rides onboard transit to events across our region! All you have to do is visit [sacrt.com/freerideflyer](https://sacrt.com/freerideflyer), and print or screenshot the free ride flyer for the event you are attending. Only one flyer is needed per

group. Present the flyer to the bus operator upon boarding, or the light rail fare inspection staff upon request.

These flyers are only valid on specific dates, times and on certain SacRT services. Please review prior to riding. To plan your trip on SacRT prior to riding, visit [sacrt.com/planyourtrip](https://sacrt.com/planyourtrip) or call 916-321-BUSS (2877).

#### Upcoming May Events:

- AAPI Night Market – Friday, May 19, 2023
- Yarmarka Multicultural Festival – Saturday, May 20, 2023
- Historic Folsom Arts & Crafts Fair – Saturday, May 20, 2023
- Game of Throws Cornhole Tournament Fundraiser – Saturday, May 27, 2023
- Folsom to Folsom Ride - Saturday, May 27, 2023
- International Kids Festival – Saturday, May 27, 2023
- SacLovia, Bike on the Boulevard – Sunday, May 28, 2023

## **STAFF REPORT**

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**DATE:** May 22, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Director Linda Budge  
**SUBJ:** SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR  
JOINT POWERS AUTHORITY MEETING SPECIAL SUMMARY  
OF MAY 8, 2023

### RECOMMENDATION

No Recommendation - For Information Only.

Written Report by Director Budge from the Sacramento Placerville Transportation Corridor JPA Meeting of May 8, 2023

15 May 2023

**MEMO TO: RT Board of Directors**

**Cc: Interested Parties**

**RE: Sacramento – Placerville Transportation Corridor Joint Powers Authority Meeting of May 8, 2023.**

The SPTC/JPA Board, met on May 8, 2023 in Folsom City Hall as usual. The membership includes RT Representative and Rancho Cordova Alternate, Linda Budge; Rancho Cordova Representative David Sander; Sacramento County Representative and RT Alternate, Pat Hume; Folsom Representative and Chair Sarah Aquino; and El Dorado County Representative Supervisor John Hidahl.

Minutes for the March 13, 2023 meeting were approved.

The main focus of this meeting was the budget. Both operating and capital improvement budgets were discussed. Having new board members and new staff brought a variety of questions about the way things have been done in the past. Legal staff opined that some budget items needed to be re-categorized. This has always been a fiscally conservative budget, so there were questions about why some categories are over-budgeted even though consistently under spent.

There is a need to hire an environmental consultant to provide surveys of the natural surface trail which related to the budget. That lead to a return to last meeting's discussion of needing some jointly agreed upon master plan. And that lead to the expression of the various opinions held by the Western Railway coming down from Placerville, the Placerville Sacramento Valley (PSVRR) running from Folsom to Latrobe, and the Folsom El Dorado Historic RR Assn (FEDS) in Folsom. They were joined by at least one trail advocacy group, and the discussion began to return to the years of division that the JPA worked hard to cure several years ago. The genesis of the discussion was the need to reauthorize the operating agreement with PSVRR to run excursion trains to the Folsom south side construction and ultimately return to Latrobe.

The Chair called a truce and the meeting adjourned.

The next meeting will be August 7, 2023.

Linda Budge, AICP  
5/15/2023.